

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT

No. 8003/DRDM/DPA/2014/Staff

/6976

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Puducherry, dated

11/12/2023

ORDER

Sub: PDeGS - DRDM – Engagement of 2 nos of Clerical Staff for the Puducherry District e-Governance Society, Puducherry for a period of one year from the date of execution of Contract - Expenditure Sanction for Rs. 2,64,310/- – Accorded.

Ref: Minutes of the Annual General Meeting held on 21.09.2023 vide No. 13363/DRDM/DPA/2010/PDeGS/GB dated 21.09.2023

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Sanction of the Chairman (PDeGS)-cum- District Collector is hereby conveyed for incurring an expenditure not exceeding Rs. 2,64,310/- (Rupees Two Lakhs Sixty Four Thousand Three Hundred and Ten only) towards, the engagement of 2 Nos. of Clerical Staff for PDeGS, Puducherry for a period of one year from the date of execution of contract in GeM portal or till the necessity ceases thereof, whichever is earlier, in accordance with the minimum wages fixed by the Labour Department, Puducherry from M/s. T K T Security Service, No.3, 2nd Cross, Iyyanar Koil Street, Veema Nagar Pondicherry Municipality, Puducherry – 605 009 (L1-Bidder) as per Run L1 Selection (System Process) with GSTIN No.34AAIFT142681ZO from GeM portal. The total expenditure involved is detailed as below:-

Description of the work	No. of staff req.	Minimum wage per Month (Including ESI, EPF)	No. of Service days	Total Amount (Rs.) per year	
Clerical Staff for PDeGS, Puducherry	2	1 worker: Rs.9038.10 2 Workers: Rs.18076.20	30 days/ month	Wages for one month	Rs. 18,076.20
				Wages for 1 year	Rs. 2,16,914.40
				GST @ 18 %	Rs. 39,044.59
				Other Charges @ 3.85%per month	8,351.20
Grand Total (Rupees Two Lakhs Sixty Four Thousand Three Hundred Ten only)					Rs. 2,64,310.19 Rs. 2,64,310.00

2. Payment should be made on monthly (30 days) basis through ECS mode not more than @ Rs.11012.92 per person (Inclusive of GST,ESI,EPF & other charges) after deducting recoveries if any i.e., on non-delivery of service.


TERMS AND CONDITIONS OF THE CONTRACT ARE AS FOLLOWS:-

c) The engagement of the Service Provider for providing man power services on outsourcing basis is only a temporary arrangement and liable to be disengaged at any time. A suitable agreement should be executed between the Puducherry District e-Governance Society (PDeGS), Puducherry and M/s. T K T Security Service, No.3, 2nd Cross, Iyyanar Koil Street, Veema Nagar Pondicherry Municipality, Puducherry – 605 009, for ensuring prompt service and provision of Security Deposit and liquidated damages. The M/s. T K T Security Service, No.3, 2nd Cross, Iyyanar Koil Street, Veema Nagar Pondicherry Municipality, Puducherry – 605 009 shall pay the Goods and Service Tax to the Government at the applicable rate of 18% (Eighteen percent) (CGST-9% + SGST-9%) for the Manpower services provided to PDeGS, Puducherry. A Clause to the effect of this condition shall appropriately be incorporated in the agreement to be drawn between the PDeGS and the said service provider.

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- d) The Service provider shall produce the proof of payment of ESI, EPF, and other taxes for the preceding month failing which EPF, ESI and other taxes component should not be released in succeeding months.
3. It is to be ensured that necessary deductions are to be made as per DAT Circular dt.28.09.2018.
4. The expenditure shall be debitible from the savings account of the Puducherry District e-Governance Society.


(E. VALLAVAN, I.A.S)
CHAIRMAN (PDeGS) - CUM -
DISTRICT COLLECTOR

To
The Deputy Collector (HQ) – cum – Member Secretary (PDeGS),
O/o. the Spl. Sec.(Rev), DRDM,
Puducherry.

Copy to:

1. The Special Officer, O/o. the Spl. Secretary (Revenue), DRDM, Puducherry
2. The Web Manager, O/.o the Spl. Secretary (Revenue), DRDM, Puducherry
3. Bill Section, DRDM, Puducherry.